

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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2018 AUG 30 PM 2:45

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)
Bertelsmann Foundation

Private Sponsor(s) (list all): _____

August 1 to 4, 2018

Travel date(s): _____

none

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate	\$185 - train ticket (actual)	\$625 (actual)	\$250 (good faith estimate)	
<input checked="" type="checkbox"/> Actual Amount	\$55 - other transpo (good faith estimate)			

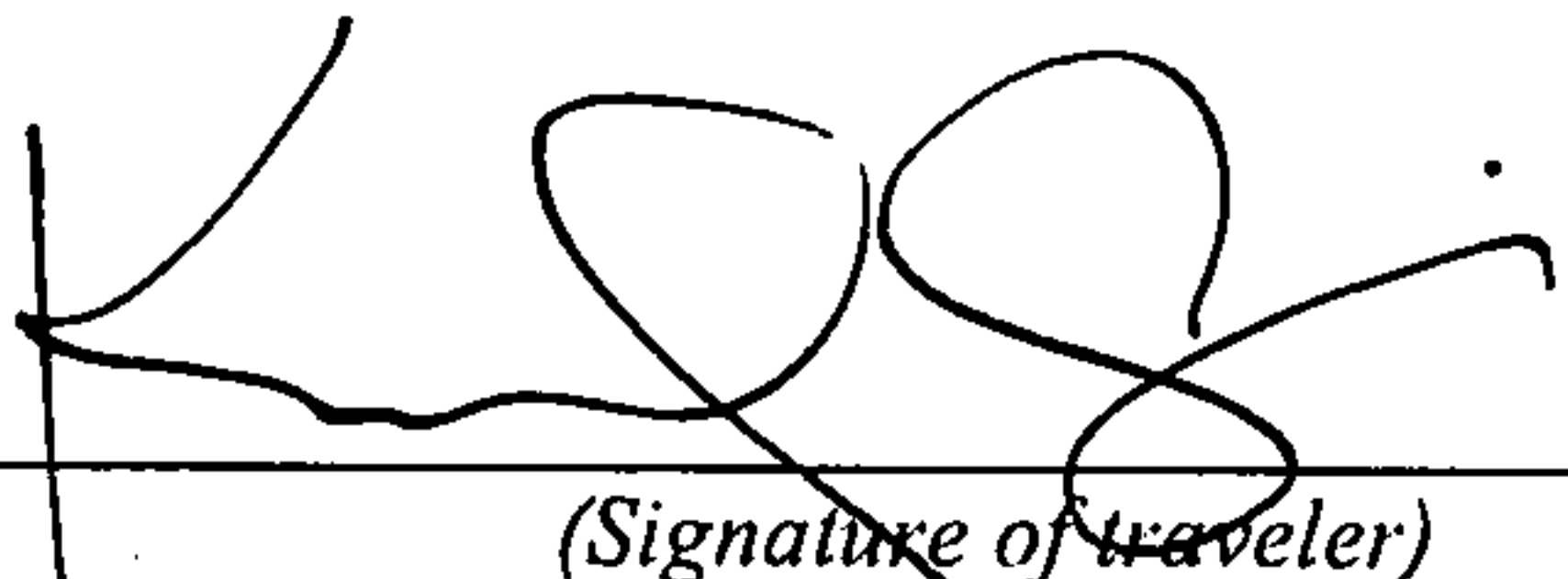
Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached

8-30-18
(Date)

Kimberly Corbett
(Printed name of traveler)


(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9.30.18
(Date)


(Signature of Supervising Senator/Officer)



Congressional European Parliamentary Initiative

Itinerary for Washington, DC and New York, NY

July 30 – August 3, 2018

Monday, July 30

- | | |
|-----------------|--|
| 9:30 am | Digital Topics Briefing – Information Technology and Innovation Foundation
Speakers: Nigel Cory, Associate Director, Trade Policy; Alan McQuinn, Senior Policy Analyst; Joshua New, Senior Policy Analyst
1101 K Street NW, Suite 610
Washington, DC 20005 |
| 12:00 pm | Lunch Discussion – Artificial Intelligence and the Future of Work
Speaker: Darrell West, Vice President and Director, Governance Studies, Brookings Institution
The Palm
1225 19th Street, NW
Washington, DC 20036 |
| 2:00 pm | Office of the United States Trade Representative
Speakers: David Weiner, Deputy Assistant U.S. Trade Representative for Europe; Sam Dupont, Director for ICT Services and Digital Trade; Christine Peterson, Director for Innovation and Intellectual Property
Office of the United States Trade Representative
1724 F Street, NW
Washington, DC 20006 |
| 4:00 pm | U.S. Department of Commerce, National Telecommunications and Information Administration
Speakers: Diane Steinour, Telecommunications Policy Specialist, Office of International Affairs; Telecommunications Policy Specialist, Office of Congressional Affairs; Kate O'Connor, Congressional Liaison
Bertelsmann Foundation Offices
1275 Pennsylvania Avenue, NW
Washington, DC 20004 |
| 6:30 pm | CEPI Fellows Welcome Dinner
MXDC, 600 14th St NW, Washington, DC 20005
Bertelsmann Foundation, 1275 Pennsylvania Avenue, NW
Washington, DC 20004 |



Tuesday, July 31

10:00 am

Federal Communications Commission

Speaker: TBC

445 12th Street, SW

Washington, DC 20554

12:00 pm

Lunch Discussion – The Current State of Transatlantic Relations

Speaker: Dr. Constanze Stelzenmüller, Robert Bosch Senior Fellow, Foreign Policy, The Brookings Institution

Nazca Mochica

1633 P Street, NW

Washington DC 20036

2:00 pm

U.S. Department of Energy, Advanced Research Projects Agency

Speaker: Dr. Christopher Fall, Director

950 L'Enfant Plaza

Washington, DC 20024

4:00 pm

National Security Council, Cybersecurity Dialogue

Speaker: Jaisha Wray, Director for International Cyber Policy

Eisenhower Executive Office Building

1650 Pennsylvania Avenue, NW

Washington, DC 20502

Wednesday, August 1

9:00 am

Afiniti (artificial intelligence startup)

Speakers: Henri Sejournet, VP Commercial; Zac Hudson, General Counsel

1701 Pennsylvania Avenue, NW

Washington, DC 20006

11:00 am

Google

Speakers: Rory MacFarquhar, Director; Michele Lynch, International Relations Manager; Ria Bailey-Galvis, International Relations Analyst

25 Massachusetts Avenue, NW – 9th Floor

Washington, DC 20001

1:00 pm

Lunch Discussion – U.S. International Trade Commission: Studies on the Digital Economy

Speaker: Meredith Broadbent, Commissioner; Robbins Pancake, Counsel

DBGB Kitchen and Bar

931 H St NW

Washington, DC 20001

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Kimberly CorbinEmploying Office/Committee: U. S. Congress Joint Economic CommitteePrivate Sponsor(s) (list all): Bertelsmann FoundationTravel date(s): August 1-4, 2018*Note: If you plan to extend the trip for any reason you must notify the Committee.*Destination(s): New York, NY

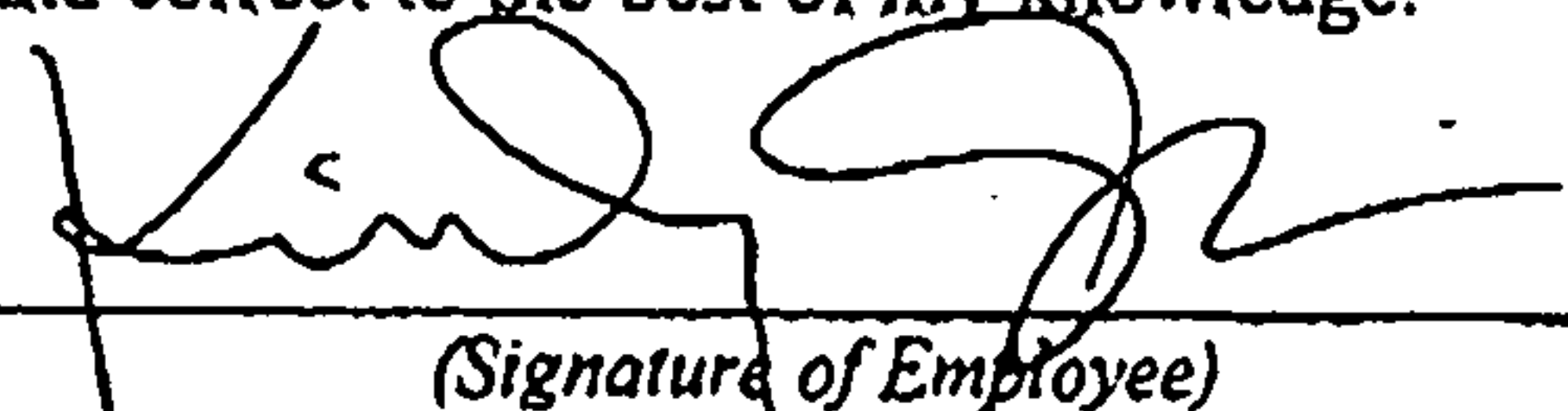
Explain how this trip is specifically connected to the traveler's official or representational duties:

I have been selected to participate in the Congressional European Parliamentary Initiative, which brings together representatives from U.S. Congress, European Parliament, and the German Bundestag to discuss varying legislative processes in each government systems, policy issues that impact all three systems, and fosters communication between the U.S. and Europe. More specifically, this fellowship will focus on the digital economy, a growing area of focus and concern for U.S. Members of Congress and the Joint Economic Committee, where I serve as Democratic Staff Director.

Name of accompanying family member (if any): noneRelationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7.26.18
(Date)


(Signature of Employee)

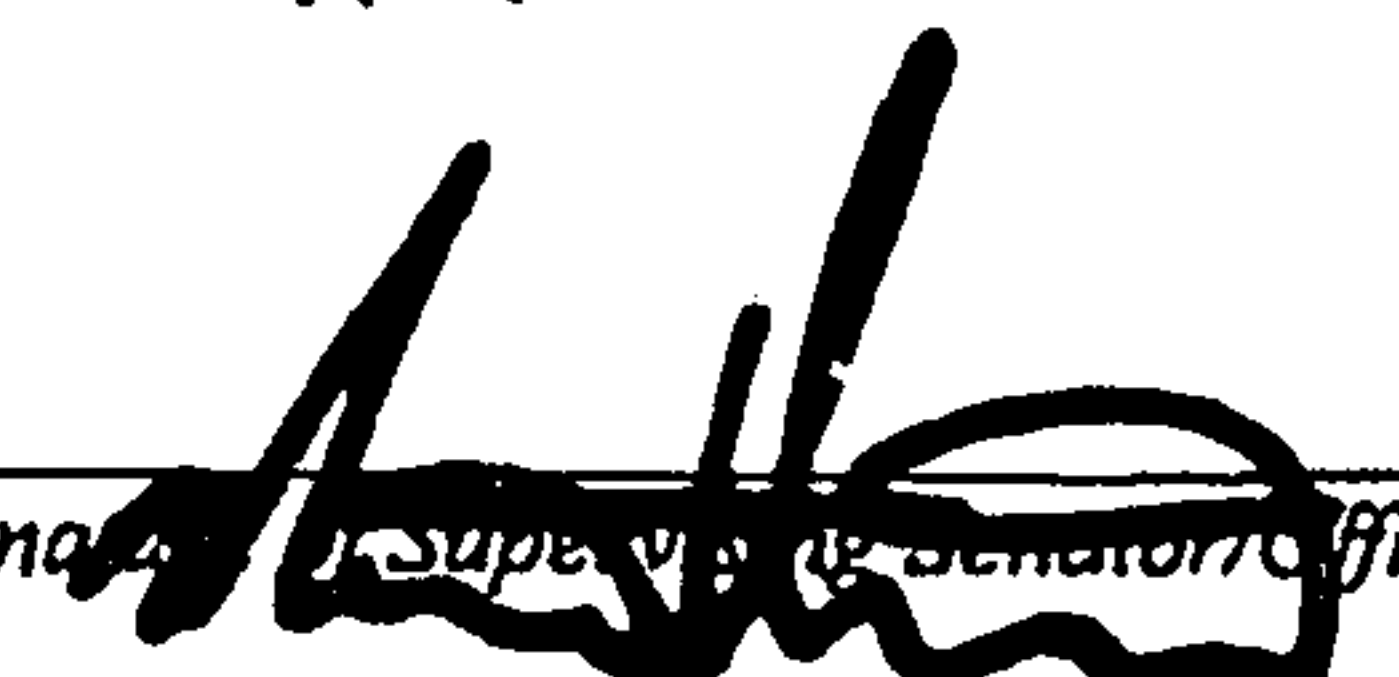
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Ranking Member Senator Martin Heinrich hereby authorize Kim Corbin
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

7.26.18
(Date)


(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Bertelsmann Foundation (BFNA)
2. Description of the trip: Professional exchange program around the theme of digital economy for senior staff of the US Congress, European Parliament, and German Bundestag
3. Dates of travel: August 1-4, 2018
4. Place of travel: New York, NY
5. Name and title of Senate invitees: Kim Corbin, Democratic Staff Director, Joint Economic Committee
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

AND

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

-OR-

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

-OR-

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

BFNA is a non-profit, non-partisan 501(c)3 organization. As the sole sponsor of this trip, the organization funds all travel, activities, accommodation, etc., planned the agenda, and carries out all logistics.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

BFNA's mission through the Congressional European Parliamentary Initiative is to provide participants an in-depth understanding of the program's theme (digital economy) through meetings, workshops, and other events with expert stakeholders and to create transatlantic professional networks among legislative staff.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

BFNA has sponsored congressional trips to Brussels and Berlin for policy exchange with staff of the European Parliament and German Bundestag for the past several years. BFNA has a MECEA waiver from the State Department for those trips through partnership with the German Embassy.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

BFNA regularly performs educational activities such as panel and roundtable discussions, town hall events to facilitate policy debates, documentary screenings, and publication of a range of publications.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$275 (including train to and from New York City)	\$775	\$250	N/A
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

All program events (meetings w/ stakeholders, internal group brainstorming sessions, site visits, etc.) are arranged specifically w/ regard to participation of Congress and European and German Parliament staff.

18. Reason for selecting the location of the event or trip

The program theme is the digital economy. We are traveling to NYC because many relevant elements (AI, FinTech, cryptocurrency, academic innovation programs) are prevalent there.

19. Name and location of hotel or other lodging facility:

Novotel New York - 226 W 52nd St, New York, NY 10019

20. Reason(s) for selecting hotel or other lodging facility:

Cost relative to other hotels during these dates, as well as location.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expense for lodging is \$259 (2018 per diem rate for New York is \$291).

Estimated meal expenses amount to approximately \$50 per day.

Other expenses include transportation within New York City, which should amount to approx. \$25 per day

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will travel by train (Amtrak) to and from New York City in coach class. Within New York City, participants will use public transportation

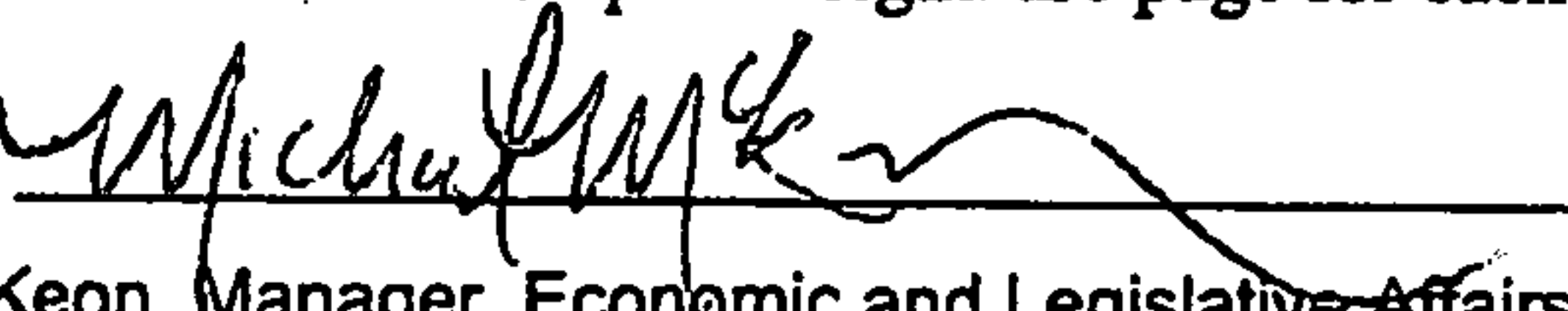
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Michael McKeon, Manager, Economic and Legislative Affairs

Name of Organization: Bertelsmann Foundation

Address: 1275 Pennsylvania Avenue, NW - Suite 601, Washington, DC 20004

Telephone Number: 202-621-1724

Fax Number:

E-mail Address: Michael.McKeon@bfna.org

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
SIGNATURE PAGE FOR ADDITIONAL SPONSOR
(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the August 1-4, 2018 trip
to New York, NY *Dates of Travel (Month Day, Year)*
Place of Travel is true, complete, and correct.

Signature of Travel Sponsor: Michael W. Ken

Name and Title: Michael McKeon, Manager, Economic and Legislative Affairs

Name of Organization: Bertelsmann Foundation

Address: 1275 Pennsylvania Avenue, NW - Suite 601, Washington, DC 20004

Telephone Number: **202-621-1724**

Fax Number: _____

E-mail Address: Michael.McKeon@bfna.org

Tuesday, July 31

- 9:00 am** **US Department of Transportation, Research and Innovative Technology Administration**
Speaker: TBC
1200 New Jersey Avenue, SE
Washington, DC 20590
- 11:00 am** **National Security Council, Cybersecurity Dialogue**
Speaker: Nick Polk, Special Assistant for Cybersecurity Policy
Eisenhower Executive Office Building
1650 Pennsylvania Avenue, NW
Washington, DC 20502
- 1:00 pm** **Lunch Discussion – Global Internet Governance**
Speaker: Ambassador Daniel Sepulveda, non-resident fellow, The German Marshall Fund of the United States
Location TBC
- 3:00 pm** **U.S. Department of Energy, Advanced Research Projects Agency**
Speaker: TBC
1000 Independence Avenue, SW
Washington, DC 20585
- 6:00 pm** **Dinner Discussion – Congressional High Tech Caucus**
Speaker: Rep. Suzan DelBene (Invited, TBC)
Bistro Cacao
320 Massachusetts Avenue, NE
Washington, DC 20002

Wednesday, August 1

- 9:00 am** **Google**
Speakers: David Lieber, Senior Policy Counsel; Michele Lynch, International Relations Manager; Ria Bailey-Galvis, International Relations Analyst
25 Massachusetts Avenue, NW – 9th Floor
Washington, DC 20001
- 11:00 am** **Facebook**
Speakers: Will Nuland, Analyst, Facebook Threat Intelligence
1299 Pennsylvania Avenue, NW
Washington, DC 20004
- 1:00 pm** **Lunch Discussion - Uber**
Speaker: Malcolm Glenn, Manager, Strategic Partnerships and Public Policy
Location TBD
- 4:00 pm** **Travel to New York, NY (Depart from Union Station via Amtrak)**

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7:30 pm Check in at Novotel New York Hotel
226 West 52nd Street
New York, NY 10019

Thursday, August 2

9:00 am **World Economic Forum – Digital Economy and Society**
Speaker: TBC
350 Madison Avenue, 11th Floor
New York, NY 10017, USA

11:00 am **City of New York – NYCx Initiative**
Speaker: TBC
City Hall Park
New York, NY 10007

2:00 pm **IEX Group (FinTech startup)**
4 World Trade Center, 44th Floor
New York, NY 10007

4:00 pm **Zola (Digital company focused on wedding industry)**
Speaker: Jason Toris, Lead Engineer
150 Broadway
New York, NY 10038

6:00 pm **Dinner Discussion – Investing in Tech**
Speaker: Richard Sarnoff, Chairman, Media, Entertainment, and Education, KKR
Location TBD

Friday, August 3

9:00 am **ConsenSys (blockchain startup)**
Speaker: Ben Siegel, Impact Policy Manager
Meeting location TBC

11:00 am **German Accelerator Tech**
Speaker: Dirk Kanngiesser, President
433 Broadway, 2nd Floor
New York, NY 10013

1:00 – 5:00 pm **Cornell University Tech Campus – Academic Programs, Entrepreneur services,
Campus tour, CEPI closeout session**
Speakers: (Invited) Dr. Shiri Azenkot, Dr. Deborah Estrin, Dr. Serge Belongie
Cornell Tech
2 West Loop Road
New York, NY 10044